**IRI/HQ/04 29th March, 2004**

**To : All Members, Governing Council**

 **Chairman/Vice Chairman/Hony. Secretary**

 **Chennai/Delhi/Karnataka/Kerala/Kolkata/Mumbai/Rajasthnan Branch**

 **Special Invitees (Members, Managing Committee, IRI, Mumbai Branch)**

 **To be invited by Mumbai Branch on our behalf**

 **RE : NOTICE FOR THE FOURTH MEETING OF THE GOVERNING COUNCIL**

 **TO BE HELD AT MUMBAI ON FRIDAY, 30th APRIIL, 2004**

**Dear Sir,**

**Further to e mail of 27th and of date, this is to inform you that the Fourth meeting of the Governing Council will be held at Corporate Park Office, Apar House, Sion-Trombay Road, Chembur, Mumbai 400 071 at 10.30 A M on Friday, the 30th April, 2004, to consider the following items of Agenda :**

1. **To confirm the Minutes of the Third meeting of the Governing Council, held at Bengal Club, Kolkata, on 19th January, 2004. (Minutes enclosed)**
2. **To consider issues relating to Memorandum of Association and Rules & Regulations of IRI. (Dr R K Matthan, Convenor of the Committee concerned, is circulating the proposals)**
3. **(a) To take serious note of non-remittance of funds on account of (i) 40% subscription collected during the year ending 31st March, 2003 (2002-2003) by Karnataka and Mumbai Branch and (ii) Rs 5000/- towards IRCO Membership Fee by Chennai and Mumbai Branch against last year in spite of repeated reminders. ( Reminder for payment of last year’s IRCO Membership has been received from Ms June Hawkins but for lack of funds IRI HQ is unable to remit the same.)**

**(b) To consider advising all the Branches to send their Annual Accounts for the year ending 31st March, 2004, in four set of prescribed forms, to IRI HQ by 30th June, 2004 positively, along with remittance towards (i) 40% subscription collected by their Branch during the period and (ii) IRCO Membership Fee and also decide on steps in case of default by any Branch as continuous delay in filing**

**return application for grant of Exemption has not been made so far.**

1. **(a)To consider about transfer of funds from Asia Rubtech Expo 2002 Account as per decision taken by the Governing Council in its third meeting at Kolkata on**

 **19th January, 2004 and remittance of (i) 10% to IRI Delhi & Rajasthan Branch@Rs 2,82,000/- to each (ii) Refund of loan taken from the following Branches Kolkata Branch Rs 3,00,000-00; Delhi Branch Rs 1,50,000-00; Rajasthan Branch**

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 **Rs 1,00,000-00; Mumbai Branch Rs 1,00,000-00; Chennai Branch Rs 1,00,000-**

 **00 and Kerala Branch Rs 50,000-00 i.e. Total Rs 8,00,000-00**

 **(b) To advise Karnataka Branch to refund to IRI HQ Rs 50,000-00 loaned to their**

 **Branch from Asia Rubtech 2002 Fund during end 2003.**

1. **To consider possibility of getting Rs 5 Lacs as reimbursement from Rubber Board as per the agreement (attached with the enclosed Minutes )**
2. **To consider preparation of proper plan towards setting up Testing & Training**

**Centres at Chennai, Delhi and Kolkata. (IRI HQ recently came across an ad in Kolkata Newspapers by Rubber Board’s local office seeking 1500 sft. Ground floor space for establishing Testing Centre at Kolkata)**

1. **To consider (a) modalities for improving the image of IRI and (b) Activity Reports from the Branches.**
2. **To consider**
	1. **Guidelines, to be presented by Dr R K Matthan, for being followed by all the Branches while organizing Seminars with respect to formation of Core Committee, National Organising Committee, Fund sharing with HQ etc.**
	2. **To consider proposal from Mr P K Mohamed, Chairman, IRI, Kerala Branch (copy enclosed) to organize International Rubber Conference – Asia Rubtech Expo during 2006 at Cochin.**
3. **To apprise the Governing Council on Mr Manu M Patel’s discussion with AIRIA**

 **to have few pages in Rubber India for publishing IRI news etc. on regular basis.**

1. **To pass a resolution for operation of Bank Account by new office bearers.**
2. **To consider any other matter that may be taken up with the permission of the Chair.**

 **All Members and Special Invitees are earnestly requested to attend the meeting.**

 **It will indeed be appreciated if you will kindly fax/email/courier your confirmation to reach the undersigned by 27th April, 2004.**

**Thanking you,**

**Yours truly,**

**(A P Akhouri)**

**Hony. Secretary**